

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF CUT KNIFE HELD ON THE 9TH DAY OF JANUARY, 2023
IN THE TOWN OF CUT KNIFE COUNCIL CHAMBERS AT 7:00 P.M.**

PRESENT:

Mayor Gwenn Kaye, Councillors Alfred Roschker,
Sandy Feser, Doug Robertson, Lisa Drake.

Acting Administrator Robert Keys.

ABSENT:

Jason Lloyd, Lyle Cronk.

CALL TO ORDER:

A quorum being present, Mayor Gwenn Kaye called
the meeting to order at 7:00 P.M.

AGENDA:

1/23 **Councillor Feser:** That the agenda be accepted.

Carried

2/23 **REPORTS:**

Chris Boyd gave a Public Works report to council
verbally at 7:04 PM.

PREVIOUS MINUTES:

3/23 **Councillor Roschker:** That the previous minutes of December 12th be
accepted. That also the previous minutes of
December 19th be accepted.

Carried

STATEMENT OF FINANCIAL ACTIVITIES:

4/23 **Councillor Feser:** That the Statement of Financial Activities be
approved as presented and attached to the
minutes.

Carried

ACCOUNTS APPROVAL:

5/23 **Councillor Roschker:** That the List of Accounts be approved as presented
and attached to the minutes.

Carried

Mayor Kaye declares a conflict of interest in the next
item of business and allows Councillor Robertson to
request approval from Council for Cheques #9335
for \$205.70, Cheque #9348 for \$151.20.

6/23 **Councillor Drake:** For Cheques #9335 and #9348 to be approved.

Carried

Mayor Kaye returns and continues the meeting at
8:35 PM.

PAYROLL AND INDEMNITY:

7/23 **Councillor Robertson:** For December's Payroll and Indemnity to be
approved as presented totaling \$18,983.84, forming
a part of the minutes.

Carried



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REPORTS:

Robert Keys gave Acting Administrator report to council verbally.
Mayor Gwenn Kaye gave a report to council verbally.
Council reviewed December website stats report from Robert Keys.

UNFINISHED BUSINESS:

Discussed EMC Sign and reviewed potential vendors.
Tabled until next meeting.

NEW BUSINESS:

Reviewed Quick Pick Waste Disposal option. Tabled for the summer.

Reviewed Transfer Station Resumes.

Discussed the Harm Reduction Locker Program.

Bank Time / Holiday Sheets Requested by Chris. Administrator to continue list. Public Works can update their own list.

Garbage / Recycling cans to be left on properties when utilities are shut off.

8/23 **Councillor Roschker:** Motion to hire Deborah Schaefer at \$60,000 per year. To include health and dental coverage, three weeks holiday and 50/50 MEPP split. Town will pay for Administrator Course and Munisoft Training. Also includes six months probation with evaluation to follow.

Carried

9/23 **Councillor Roschker:** Motion to hire Don McCallum to mentor Deborah Schaefer at \$60.00 per hour.

Carried

Fines and ticket income to be designated to fixing the boulevard.

10/23 **Councillor Roschker:** Loraas fees to be increased by \$17.00 per billing Cycle, making it a total of \$75.00 per billing.

Carried

11/23 **Councillor Feser:** To approve payment of water and sewer invoice of old RM Building (203 Railway Avenue).

Carried

To fix Glenn Ranville's utility accounts as requested.

Council read Amy Singh's thank you letter.

12/23 **Councillor Feser:** That we hereby Adjourn at 9:55 PM until the next Meeting of Council on February 13, 2023.

Carried



Acting Administrator – Robert Keys



Mayor – Gwenn Kaye