

Town of Cut Knife  
Regular Council Meeting Minutes – May 8<sup>th</sup>, 2023 at 7:00 pm

Mayor Gwenn Kaye called the Regular Meeting of Council, held on May 8<sup>th</sup>, 2023 to order at 7:00 p.m., in council chambers at the Municipal Office located in Cut Knife, Saskatchewan.

Present were:

Mayor Gwenn Kaye

Councillor: Doug Robertson

Councillor: Alfred Roschker

Councillor: Lyle Cronk

Councillor: Lisa Drake

Administrator: Deborah Schaefer

Absent with prior notification: Deputy Mayor Sandra Feser and Councillor Jason Lloyd

Mayor Gwenn Kaye asked those members of Council who have a conflict of interest regarding matters listed on the agenda, to declare their conflict of interest.

Delegations:

7:00 pm     Peter Vander Veen

7:15 pm     PW Foreman

7:30 pm     SAMA – North Battleford Manager Chandra

84/2023     Councillor Robertson

That the agenda for the May 8<sup>th</sup>, 2023 Regular Meeting of Council be adopted with additions of 10.7, 10.8, 10.9, 5.5 & 5.7.

Carried.

85/2023     Councillor Cronk

That the Minutes of the Regular Meeting of Council held April 10<sup>th</sup>, 2023 be approved as presented.

Carried.

Town of Cut Knife  
Regular Council Meeting Minutes – May 8<sup>th</sup>, 2023 at 7:00 pm

**Approval by Council**

86/2023 Councillor Cronk

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

Payroll & Indemnity:

#9530 - #9535 and #9539 - #9554 in the amount of \$ 25,185.34

Carried.

87/2023      Councillor Cronk

WHEREAS Mayor Kaye declares a conflict of interest in the next item of business and allows Councillor Robertson to request approval from Council for Cheque #9576 in the amount of \$ 791.13.

\*Mayor Kaye leaves the meeting at 8:50 PM\*

RESOLVED THAT Cheque #9576 in the amount of \$ 791.13 be approved.

\* Mayor Kaye returns and continues the meeting at 9:00 PM. \*

Carried.

88/2023 Councillor Drake

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

General Cheques #:

9528, 9529, 9536-9538, 9555-9557 in the amount of \$ 20,294.14

|   |              |
|---|--------------|
| Other Payments (April: Utilities, School Division) total of | \$ 14,925.31 |
|---|--------------|

General Cheques: #9558 to 9581 in the amount of \$ 30,321.55

**For a Grand Total of** **\$ 65,541.00**

Carried.

89/2023 Councillor Robertson

That the Statement of Financial Activities for the month of April 2023 be approved as presented.

Carried.

Town of Cut Knife  
Regular Council Meeting Minutes – May 8<sup>th</sup>, 2023 at 7:00 pm

90/2023      Councillor Robertson

RESOLVED that Bylaw 03-2023 shall be read the first time.

Carried.

91/2023      Councillor Roschker

RESOLVED that Bylaw 03-2023 shall be read the second time.

Carried.

92/2023      Councillor Drake

RESOLVED that Bylaw 03-2023 shall be read the third time.

Carried.

93/2023      Councillor Cronk

That the attached list of arrears shall be accepted as presented and published in the Battlefords Regional News Optimist as per Tax Enforcement Act.

Carried.

Town of Cut Knife  
Regular Council Meeting Minutes – May 8<sup>th</sup>, 2023 at 7:00 pm

**Reports**

94/2023      Councillor Cronk

That the following Reports be accepted as presented:

- PW Foreman Report
- By-Law Enforcement Officer Report
- Administrator Report
- Mayor Report
- Recreational Board
- Library Committee Report
- Museum Committee Report

Carried.

**Unfinished Business**

95/2023      Councillor Robertson

That eight (8) tablets shall be purchased for Council.

Carried.

96/2023      Councillor Cronk

That a Special Meeting for the 2023 Budget shall be scheduled for May 29, 2023 at 5:00 pm.

Carried.

Town of Cut Knife  
Regular Council Meeting Minutes – May 8<sup>th</sup>, 2023 at 7:00 pm

**New Business**

97/2023      Councillor Drake

That a seasonal employee position (Public Works) shall be advertised for 2023.

Carried.

98/2023      Councillor Robertson

That the request to put a cap on a culvert is denied due to possible changes of the waterflow and flooding concerns.

Carried.

99/2023      Councillor Cronk

That the grass fields will be tendered as last year (2022).  
The tender is to be out June 2, 2023.

Carried.

100/2023      Councillor Roschker

That the Administrator can join the 2023 UMAAS convention in Saskatoon.

Carried.

101/2023      Councillor Cronk

That the Mayor will purchase flowers for the towns flower pots.

Carried.

102/2023      Councillor Roschker

That the correspondence be accepted as presented.

Carried.

103/2023      Councillor Roschker

That this Regular Meeting of Council shall now be adjourned at 11:00 pm.

Carried.

  
\_\_\_\_\_  
Administrator – Deborah Schaefer

  
\_\_\_\_\_  
Mayor – Gwenn Kaye

The Tax Enforcement Act

Notice is hereby given under The Tax Enforcement Act, that unless the arrears and costs appearing opposite the land and title number described in the following list are fully paid before July 13, 2023, a tax lien will be registered against the land.

A sum for the cost of advertising and administrative costs as per current policy have been added to the arrears of each parcel

| Roll Number  | Lot            | Block | Plan             | Title No  | Arrears      | Advertising | Administrative costs | Total Arrears & Costs |
|--------------|----------------|-------|------------------|-----------|--------------|-------------|----------------------|-----------------------|
| 00000016 000 | 5              | 2     | H376             | 144827220 |              | \$ 10.00    |                      |                       |
|              | 6              | 2     | H376             | 144827231 | \$ 1,837.33  | \$ 10.00    | \$ 350.00            | \$ 2,217.33           |
|              | 7              | 2     | H376             | 144827242 |              | \$ 10.00    |                      |                       |
| 00000031 000 | 29             | 2     | H376             | 148753705 | \$ 7,574.34  | \$ 10.00    | \$ 350.00            | \$ 7,944.34           |
|              | 30             | 2     | H376             | 148753716 |              | \$ 10.00    |                      |                       |
| 00000050 000 | 1              | 4     | H376             | 140610372 |              | \$ 10.00    |                      |                       |
|              | 2              | 4     | H376             | 140610383 | \$ 2,323.86  | \$ 10.00    | \$ 350.00            | \$ 2,713.86           |
|              | 3              | 4     | H376             | 140610406 |              | \$ 10.00    |                      |                       |
|              | 4              | 4     | H376             | 140610428 |              | \$ 10.00    |                      |                       |
| 00000062 000 | 28             | 4     | H376             | 140610259 |              | \$ 10.00    |                      |                       |
|              | 29             | 4     | H376             | 140610260 | \$ 2,062.02  | \$ 10.00    | \$ 350.00            | \$ 2,442.02           |
|              | 30             | 4     | H376             | 130626468 |              | \$ 10.00    |                      |                       |
| 00000112 000 | 20             | 8     | H376             | 149568126 |              | \$ 10.00    |                      |                       |
|              | 21             | 8     | H376             | 149568137 | \$ 3,493.67  | \$ 10.00    | \$ 350.00            | \$ 3,873.67           |
|              | 22             | 8     | H376             | 149568148 |              | \$ 10.00    |                      |                       |
| 00000161 000 | 1              | 12    | AJ4076           | 148320446 | \$ 721.72    | \$ 10.00    | \$ 350.00            | \$ 1,081.72           |
| 00000205 000 | 19             | 13    | BZ5017           | 155179288 | \$ 420.03    | \$ 10.00    | \$ 350.00            | \$ 790.03             |
|              | 34             | 13    | 101534082 Ext 2  | 155179299 |              | \$ 10.00    |                      |                       |
| 00000254 000 | 3              | 1     | BT5363           | 142997259 | \$ 813.14    | \$ 10.00    | \$ 350.00            | \$ 1,173.14           |
| 00000301 000 | 3              | 6     | 78B06117         | 145169286 | \$ 1,202.73  | \$ 10.00    | \$ 350.00            | \$ 1,562.73           |
| 00000322 000 | 5              | 7     | 59B00351         | 141405027 | \$ 6,330.10  | \$ 10.00    | \$ 350.00            | \$ 6,700.10           |
|              | 8              | 7     | 101533711 Ext 21 | 141405016 |              | \$ 10.00    |                      |                       |
| 00000358 000 |                | N     | 87B08071 Ext 33  | 140610338 | \$ 1,850.37  | \$ 10.00    | \$ 350.00            | \$ 2,210.37           |
| 00000362 000 |                | A     | 102343395        | 153254987 |              | \$ 10.00    |                      |                       |
|              | SE 32-43-21-W3 |       | 101531720 Ext 24 | 153254976 | \$ 10,766.10 | \$ 10.00    | \$ 350.00            | \$ 11,146.10          |
|              | SW 32-43-21-W3 |       | 101531720 Ext 26 | 153254965 |              | \$ 10.00    |                      |                       |
| 00000366 000 | 1              | 26    | AM3080           | 149232641 | \$ 1,057.51  | \$ 10.00    | \$ 350.00            | \$ 1,417.51           |
| 00000378 000 | 6              | 24    | AM3080           | 153276295 | \$ 10,854.47 | \$ 10.00    | \$ 350.00            | \$ 11,214.47          |
| 00000409 000 | 2              | 28    | 80B06130         | 119206616 | \$ 556.37    | \$ 10.00    | \$ 350.00            | \$ 916.37             |

\$ 51,863.76 \$ 290.00 \$ 5,250.00 \$ 57,403.76

Dated this 8th day of May, 2023.

  
\_\_\_\_\_  
Administrator

Town of Cut Knife, 1-306-398-2363  
102 Broad St, Cut Knife SK S0M 0N0