

Town of Cut Knife
Regular Council Meeting Minutes – August 8th, 2023 at
7:00 pm

Mayor Gwenn Kaye called the Regular Meeting of Council, held on August 8th, 2023 to order at 7:00 p.m., in the Council Chambers at the Municipal Office located in Cut Knife, Saskatchewan.

Present were:

Mayor Gwenn Kaye

Deputy Mayor Sandra Feser

Councillor: Alfred Roschker

Councillor: Lyle Cronk

Councillor: Lisa Drake

Administrator: Deborah Schaefer

Absent with prior Notification: Councillor Jason Lloyd and Councillor Doug Robertson

Mayor Gwenn Kaye asked those members of Council who have a conflict of interest regarding matters listed on the agenda, to declare their conflict of interest.

Delegations:

7:00 pm PW Foreman

7:30 pm Clayton McLain Memorial Museum – 10 year capital budget

157/2023 Councillor Cronk

That the agenda for the August 8th, 2023 Regular Meeting of Council be adopted as presented.

Carried.

158/2023 Councillor Feser

That the Minutes of the Regular Meeting of Council held July 4th, 2023 be approved as presented.

Carried.

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Approval by Council

159/2023 Councillor Cronk

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

Payroll & Indemnity:

#9726 - #9751 in the amount of \$ 25,232.10

Carried.

160/2023 Councillor Feser

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

General Cheques #:

9705 – 9725 in the amount of \$ 59,681.52

Other Payments in the amount of \$ 389.59

9752 – 9779 in the amount of \$ 194,985.72

Other Payments (July: Utilities, School Division) total of \$ 120,308.13

9780 in the amount of \$ 756.53

For a Grand Total of \$376,121.49

Carried.

161/2023 Councillor Drake

That the following OT hours shall be approved for the month of July 2023:

- PW Foreman 6 h OT
- PW Grader Operator 1h OT
- PW Labourer 1 h OT

Carried.

162/2023 Councillor Cronk

That the Statement of Financial Activities for the month of July 2023 be approved as presented.

Carried.

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163/2023 Councillor Feser

WHEREAS the owners of R204 (323-325 Arthur St.) requested SAMA to provide a reassessment of their property due to a complete building removal for 2023,

RESOLVED that we approve the assessment change and levy adjustment as per attachment.

Carried.

164/2023 Councillor Drake

That the Bank Reconciliation for the Member Rewards account for 2022 shall be approved as presented.

Carried.

165/2023 Councillor Cronk

That the Bank Reconciliation for the Savings Account for 2022 shall be approved as presented.

Carried.

166/2023 Councillor Roschker

That the Bank Reconciliation for the Reserve Fund Account for 2022 shall be approved as presented.

Carried.

167/2023 Councillor Feser

That the Bank Reconciliation for the Reserve Fund Transportation Account for 2022 shall be approved as presented.

Carried.

168/2023 Councillor Roschker

That the following Reports be accepted as presented:

- PW Foreman Report
- By-Law Officer Report
- Administrator Report
- Mayor Report
- Rec. Board Meeting Report
- Museum Report
- Library Report

Carried.

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New Business

169/2023 Councillor Cronk

That we approve to pay the transfer fees for Lot 31-7-H376 Ext 0.

Carried.

170/2023 Councillor Feser

That Vantage Chartered Professional Accountants shall be appointed to prepare the 2022 Audit for the Town of Cut Knife.

Carried.

171/2023 Councillor Drake

That we approve to buy signs from Highways for the Campground Signage.

Carried.

172/2023 Councillor Roschker

That the correspondence be accepted as presented.

Carried.

173/2023 Councillor Cronk

That after satisfactory review we are pleased with Deborah's (Administrator) progress and deem that her probationary period is finished, and will be enrolled for all benefits.

Carried.

174/2023 Councillor Roschker

That this Regular Meeting of Council shall now be adjourned at 10:10 pm and reconvene on September 11th, 2023.

Carried.



Mayor Gwenn Kaye



Administrator Deborah Schaefer