

## Town of Cut Knife Regular Council Meeting Minutes – November 4<sup>th</sup>, 2024

Mayor Gwenn Kaye called the Regular Meeting of Council, held on November 4<sup>th</sup>, 2024 to order at 19:00, in the Council Chambers at the Municipal Office located at 102 Broad St. in Cut Knife, Saskatchewan.

Present were:

Mayor: Gwenn Kaye

Deputy Mayor: Sandra Feser

Councillor: Doug Robertson

Councillor: Alfred Roschker

Councillor Jason Lloyd

Councillor Lyle Cronk

Councillor: Lisa Drake \*arrived later\*

Administrator: Deborah Schaefer

Mayor Gwenn Kaye asked those members of Council who have a conflict of interest regarding matters listed on the agenda, to declare their conflict of interest.

Delegations:

19:00: PW Foreman

193/2024 Councillor Cronk

That the agenda for the November 4<sup>th</sup>, 2024 Regular Meeting of Council be adopted as presented.

Carried.

194/2024 Councillor Robertson

That the Minutes of the Regular Meeting of Council held October 15<sup>th</sup>, 2024 be approved as presented.

Carried.



\*Councillor Drake arrived at 19:05\*

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**Approval by Council**

195/2024    Councillor Feser

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

Payroll & Indemnity:

#10627 – #10650 in the amount of \$ 26,847.99

Carried.

196/2024    Councillor Drake

WHEREAS Councillor Lloyd declares a conflict of interest for cheque #10660 in the amount of \$735.00, and;

WHEREAS Mayor Kaye declares a conflict of interest for cheque #10662 in the amount of \$1000.00 in the next item of business and allows Deputy Mayor to request approval from Council, and;

\* Mayor Kaye leaves the meeting at 19:25. \*

RESOLVED THAT Cheque #10662 in the amount of \$1,000.00 and cheque #10660 in the amount of \$735.00 are to be approved.

\* Mayor Kaye returns and continues the meeting at 19:30. \*

Carried.

197/2024    Councillor Roschker

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

General Cheques:

#10651 – 10680 in the amount of \$ 79,978.73

Utility Payments (Power, Energy, Telephone)

In the amount    \$ 6,029.40

School Tax Payments (October)

In the amount    \$ 4,730.11



**For a Grand Total of    \$ 90,738.24**

Carried.

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198/2024 Councillor Lloyd

THAT the Statement of Financial Activities for the month of October 2024 be approved as presented.

Carried.

199/2024 Councillor Feser

THAT the following OT hours shall be approved for the month of October 2024:

- PW Foreman 2 hours
- PW Operator 2 hours
- PW Labour 1 hour

Carried.

200/2024 Councillor Cronk

THAT the following Reports be accepted as presented:

- Bylaw Officer Reports
- Administrator Report
- Mayor Report
- Museum/Library Report
- Recreation Board
- RCMP Reports

Carried.



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**Unfinished Business**

201/2024    Councillor Roschker

RESOLVED THAT we submit the application for Insurance renewal for 2025 to SUMAssure, and;

RESOLVED THAT we table the optional accidental Death and Dismemberment Application for the new Council to decide on.

Carried.

202/2024    Councillor Feser

RESOLVED THAT we implement a Delegation Request Form to be used for Ratepayers requesting to be added to a meeting as Delegation.

Carried.

203/2024    Councillor Robertson

WHEREAS a previous application to the Ministry of Highways for a speed reduction on Highway #40 North of Cut Knife was denied, and;

WHEREAS new information has been gathered and the Council for the Town of Cut Knife deems it to be necessary to re-apply to Highways requesting a speed reduction on Highway #40 North of Cut Knife;

RESOLVED that we re-apply to the Ministry of Highways for a speed reduction and submit a letter from the RCMP along with a letter on behalf of Town Council.

Carried.



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**New Business**

204/2024 Councillor Cronk

RESOLVED THAT the following documents from the Cut Knife Recreation Board Meeting held October 2<sup>nd</sup>, 2024 meeting are accepted as presented.

- Year end Reports for the Fiscal Year September 1, 2023 to August 31, 2024
  - Balance Sheet
  - Income Statement
  - Revenue Report

FURTHER RESOLVED THAT we pay the 2024 annual requisition of \$30,000.00 to the Cut Knife Recreation Board

Carried.

205/2024 Councillor Feser

WHEREAS the annual Canada Summer Jobs program call for Applications will be launched November 18 to December 19, 2024;

RESOLVED THAT the Council for the Town of Cut Knife applies for the Canada Summer job program for 2025 for two (2) students, and;

RESOLVED that we offer each job for 40 hours per week at a rate of \$ 15 per hour.

Carried.

206/2024 Councillor Drake

WHEREAS Vantage CPA submitted the draft audit for the Town of Cut Knife for 2023 and the Council for the Town of Cut Knife reviewed it at their November 4<sup>th</sup>, 2024 regular meeting;

RESOLVED that we approve the Audit and Financial Statement for 2023.

Carried.

207/2024 Councillor Roschker

RESOLVED THAT we donate \$55 dollars to the Royal Canadian Legion – National Poppy Campaign for a 2024 Remembrance Day wreath.

  
Carried.



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208/2024 Councillor Robertson

RESOLVED THAT we predate and sign the November 15, 2024 Advance Payroll Cheques to November 12, 2024 due to the Municipal Election held on November 13, 2024, and;

FURTHER RESOLVED THAT said cheques shall be handed out to staff on November 15, 2024

Carried

209/2024 Councillor Feser

RESOLVED THAT we set the First Meeting of the New Council to November 19<sup>th</sup>, 2024 at 19:00.

Carried.

210/2024 Councillor Robertson

RESOLVED THAT we delay a decision on the decommission of the #2 well (2016) till spring 2025.

Carried.

211/2024 Councillor Roschker

THAT the following correspondence be accepted as presented:

- Memorial Campaign
- Saskenergy – Registration of Right of Way Easement

Carried.



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**Bylaws & Policies**

212/2024 Councillor Roschker

RESOLVED THAT Bylaw 04-2024 (Borrowing Bylaw – New Well) shall be read the first time.

Carried.

213/2024 Councillor Cronk

RESOLVED THAT Bylaw 04-2024 (Borrowing Bylaw – New Well) shall be read the second time.

Carried.

214/2024 Councillor Robertson


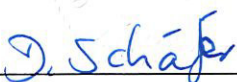
RESOLVED THAT Bylaw 04-2024 (Borrowing Bylaw – New Well) shall be read the third time and anonymously approved.

Carried.

215/2024 Councillor Drake

That this Regular Meeting of Council shall now be adjourned at 21:25 and reconvene on November 19<sup>th</sup>, 2024 at 19:00.

Carried.

  
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Mayor Don McCallum  
  
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Administrator Deborah Schaefer