

Town of Cut Knife
Regular Meeting of Council Meeting Minutes – September 8th, 2025

Mayor Don McCallum called the Regular Meeting of Council, held on September 8th, 2025 to order at 19:00, in the Council Chambers at the Municipal Office located at 102 Broad St. in Cut Knife, Saskatchewan.

Present were:

Mayor: Don McCallum

Deputy Mayor: Sandra Feser

Councillor Lisa Drake

Councillor: Karen Hamel

Councillor Natasha Toews

Councillor Crystal Pentecost

Councillor Grant Wasmuth

Administrator: Deborah Schaefer

Mayor Don McCallum asked those members of Council who have a conflict of interest regarding matters listed on the agenda, to declare their conflict of interest.

Delegations:

19:00: 106 Broad St, discretionary use & development application

19:30: PW Foreman

211/2025 Councillor Feser

That the agenda for the September 8th, 2025 Regular Meeting of Council be adopted as added 9.4 Traffic Bylaw.

Carried.

212/2025 Councillor Drake

That the Minutes of the Regular Meeting of Council meeting held August 11th, 2025 shall be approved presented.

Carried.

213/2025 Councillor Pentecost

That the Minutes of the Special Meeting of Council meeting held August 19th, 2025 shall be approved presented.

Carried.

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214/2025 Councillor Toews

That the Minutes of the Special Meeting of Council meeting held August 21st, 2025 shall be approved presented.

Carried.

Approval by Council

215/2025 Councillor Feser

BE IT RESOLVED That Council for the Town of Cut Knife hereby approves the following payments:

Payroll & Indemnity:

August 2025, 160 – 180 in the amount of \$ 24,176.64

Carried.

216/2025 Councillor Wasmuth

BE IT RESOLVED That Council for the Town of Cut Knife hereby approves the following payments for July 2025:

General Cheques:

#10906 - #10913	In the amount of	\$	22,843.45
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Automatic Withdrawal:

Utility Payments (Power, Energy, Telephone)

In the amount of \$ 6,571.22

School Tax Payments (August 2025)	In the amount of	\$	5,638.21
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Visa Card, 05-10	In the amount of	\$	1,831.31
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Bank Loan RBC WTP Loan	In the amount of	\$	36,957.62
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Postage	In the amount of	\$	220.50
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Proposed EFT payments	In the amount of	\$	86,576.40
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For a Grand Total of **\$ 160,638.71**

Carried.

217/2025 Councillor Drake

That the Statement of Financial Activities for the month of August 2025 be approved as presented.

Carried.

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218/2025 Councillor Toews

THAT we approve the Bank Reconciliations for August 2025 as presented.

Carried.

219/2025 Councillor Feser

THAT the following OT hours shall be approved for the month of August 2025.

- PW Foreman 3.5 hours

Carried.

Reports

220/2025 Councillor Drake

THAT the following Reports be accepted as presented:

- PW Foreman Report
- Bylaw Officer Reports
- Administrator Report
- Mayor Report
- Museum Report
- Library Report
- Recreation Board
- RCMP Reports

Carried.

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Unfinished Business

221/2025 Councillor Wasmuth

WHEREAS Vantage CPA submitted the draft audit for the Town of Cut Knife for 2024 and the Council reviewed it at their September 8th, 2025 regular meeting;

RESOLVED that we approve the Audit and Financial Statement for 2024.

Carried.

222/2025 Councillor Drake

RESOLVED THAT we add another 40 km/h speed sign on Arthur Street & Dion Avenue.

Carried.

New Business

223/2025 Councillor Feser

RESOLVED THAT we list the attached properties for sale with a realtor.

Carried.

224/2025 Councillor Wasmuth

WHEREAS a Tax Lien was registered against Lot 16 Blk/Par 13 Plan B03171 (R202, 320 Orton Street) on November 22nd, 2024 and the property has not been redeemed till today;

RESOLVED that pursuant to the Tax Enforcement Act Section 22. (1), the Administrator shall proceed to acquire title and serve Form C (six month notice) to said property.

Carried.

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225/2025 Councillor Toews

WHEREAS a Tax Lien was registered against Lot 7 Blk/Par 3 Plan 90B18538 (R456, 603 Dion Avenue) on September 24th, 2024 and the property has not been redeemed till today;

RESOLVED that pursuant to the Tax Enforcement Act Section 22. (1), the Administrator shall proceed to acquire title and serve Form C (six month notice) to said property.

Carried.

226/2025 Councillor Feser

WHEREAS THE Council for the Town of Cut Knife received the resignation of Levi Ramsay and;

RESOLVED THAT we accept said resignation with regret.

Carried.

227/2025 Councillor Wasmuth

WHEREAS THE Council for the Town of Cut Knife received an application to rezone a property on 200 Dion Avenue from Residential to Community Services and to add sea cans as discretionary usage to community services, and;

RESOLVED THAT we initiate a review of the zoning map and zoning bylaw in regards to possible rezoning other properties to community services as well as address the inconsistency in fencing regulations between zones.

Carried.

228/2025 Councillor Feser

WHEREAS THE Council for the Town of Cut Knife received an application for a discretionary use on 106 Broad Street to allow for a sea -can, and;

RESOLVED THAT we schedule a Public Hearing for October 14, 2025, and;

THAT we require the applicant to add a 6' screening at the frontage of the property.

Carried.

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Correspondence

229/2025 Councillor Drake

That the following correspondence be accepted as presented.

- Provincial, Infrastructure Grant Program Information

Carried.

230/2025 Councillor Hamel

RESOLVED THAT we schedule a Special Meeting for September 16th, 2025 at 19:00 with the purpose of reviewing the zoning bylaw and snow bylaw.

Carried.

231/2025 Councillor Pentecost

RESOLVED THAT this Regular Meeting of Council shall now be adjourned at 22:20 and reconvene on October 16th, 2025 at 19:00.

Carried.

Mayor Don McCallum

Administrator Deborah Schaefer