

Town of Cut Knife
Regular Meeting of Council Meeting Minutes – December 8th, 2025

Mayor Don McCallum called the Regular Meeting of Council, held on December 8th, 2025 to order at 19:00, in the Council Chambers at the Municipal Office located at 102 Broad St. in Cut Knife, Saskatchewan.

Present were:

Mayor: Don McCallum

Deputy Mayor: Sandra Feser

Councillor Lisa Drake

Councillor: Karen Hamel

Councillor: Crystal Pentecost

Councillor Natasha Toews

Councillor Grant Wasmuth

Administrator: Deborah Schaefer

Mayor Don McCallum asked those members of Council who have a conflict of interest regarding matters listed on the agenda, to declare their conflict of interest.

- 6.2 Toews

Delegations:

19:00: invited previous Council – no delegation

19:30: PW Foreman

278/2025 Councillor Feser

RESOLVED THAT the agenda for the December 8th, 2025 Regular Meeting of Council be adopted as added *10.10 Economic Development and 10.11 July 1.*

Carried.

279/2025 Councillor Hamel

RESOLVED THAT the Minutes of the Regular Meeting of Council meeting held November 10th, 2025 shall be approved as presented.

Carried.

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Correspondence

280/2025 Councillor Wasmuth

RESOLVED THAT the following correspondence be accepted as presented.

- Minutes of the Western Municipal Government Committee AGM

Carried.

Approval by Council

281/2025 Councillor Drake

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments:

Payroll & Indemnity:

November 2025, 225 – 247 in the amount of \$ 24,585.73

Carried.

"Councillor Toews leaves declared a conflict of interest in the next item and the meeting at 20:00."

282/2025 Councillor Pentecost

WHEREAS Councillor Toews declares a conflict of interest for Invoice 7794 (EFT) in the amount of \$71.93, and;

RESOLVED THAT said invoice be approved.

Carried.

"Councillor Toews returned to the meeting at 20:05"

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283/2025 Councillor Feser

BE IT RESOLVED THAT Council for the Town of Cut Knife hereby approves the following payments for November 2025:

General Cheques:

#10935 – #10942 In the amount of \$ 21,062.04

Automatic Withdrawal:

Utility Payments (Power, Energy, Telephone)

In the amount of \$ 6,652.21

School Tax Payments (November 2025 & 2024 amendments)

In the amount of \$ 3,943.08

Visa Card, 23-25

In the amount of \$ 670.77

Postage

In the amount of \$ 525.00

Proposed EFT payments

In the amount of \$ 40,708.53

For a Grand Total of \$ 73,561.63

Carried.

284/2025 Councillor Toews

RESOLVED THAT the Budgetary Control for the month of November 2025 be approved as presented.

Carried.

285/2025 Councillor Wasmuth

RESOLVED THAT we approve the Bank Reconciliations for November 2025 as presented.

Carried.

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Reports

286/2025 Councillor Feser

RESOLVED THAT the following Reports be accepted as presented:

- PW Foreman Report
- Administrator Report
- Mayor Report
- Museum Report
- Library Report
- Recreation Board
- RCMP Reports
- EMO Meeting

Carried.

Unfinished Business

287/2025 Councillor Toews

WHEREAS As part of Phase 2 of the SK Recycles transition to a full Extended Producer Responsibility (EPR) model for managing household packaging and paper in Saskatchewan, two key decisions must be submitted to SK Recycles regarding future collection service delivery in our community, and;
By submission of this letter of intent, the Town of Cut Knife is confirming our decisions as outlined below.

Decision 1: Delivery of curbside service directly by SK Recycles effective February 1, 2028, with the Town of Cut Knife acknowledging that:

- SK Recycles will be responsible for all aspects of the management of collection and post-collection services of the residential curbside recycling program for packaging and paper beginning February 1, 2028
- SK Recycles will procure collection services with a private collection service provider (waste haulers) directly, effective February 1, 2028,
- The Town of Cut Knife will continue to fulfill its obligations under its current Services Agreement until the effective date of transition
- The municipality will provide SK Recycles with all reasonable cooperation and assistance to allow SK Recycles to prepare for delivering this service directly, including the provision of a detailed address list, household data and applicable service details.
- The implications of this decision have been explained in full to the applicable municipal council and a council resolution was approved directing municipal staff to communicate this decision to SK Recycles.

Carried.

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288/2025 Councillor Wasmuth

RESOLVED THAT we donate \$200.00 to the Senior Center for the usage of their building on November 30 (light up Cut Knife) and December 12, 2025 (xmas staff party).

Carried.

289/2025 Councillor Wasmuth

WHEREAS the Town of Cut Knife is now owner of title to Parcel Number 149780762 (R177, 200 Otter St, Cut Knife), and;

RESOLVED THAT said property shall be removed from tax roll effective the date the Town took ownership via tax enforcement, and;

RESOLVED THAT the taxes owing shall be moved to tax title property.

Carried.

290/2025 Councillor Wasmuth

WHEREAS the dealership we purchased a skid steer in previous years from was sold and is no longer selling Bobcat, and;

WHEREAS John Deere is now the better financial option, and;

RESOLVED THAT we trade – in the skid steer from Bobcat to one from John Deere from Horizon, Lloydminster.

Carried.

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New Business

291/2025 Councillor Toews

RESOLVED THAT the Town of Cut Knife accept the Certificate of Confirmation from SAMA for 2025, and;

RESOLVED THAT we acknowledge SAMA's coming service fee changes for 2026.

Carried.

292/2025 Councillor Hamel

RESOLVED THAT we renew the insurance with SUMAssure for 2026.

Carried.

293/2025 Councillor Wasmuth

RESOLVED THAT Vantage Chartered Professional Accountants shall be appointed to prepare the 2025 Audit for the Town of Cut Knife.

Carried.

294/2025 Councillor Toews

The Council of the Town of Cut Knife confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant.

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures By-Law
- Adoption of an Employee Code of Conduct
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Deborah Schaefer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

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295/2025 Councillor Pentecost

WHEREAS Public Notice was given that the Council for the Town of Cut Knife is considering setting remuneration for council or committee members and other bodies established by the council at their December 8th, 2025 and;

RESOLVED THAT the Council for the Town of Cut Knife sets the following Remuneration changes:

To change SUMA days to conference days in the amount of \$225.00 as of November 1st, 2025, and;

RESOLVED THAT we change the mileage from \$0.55 to \$0.70 as of January 1st, 2026.

Carried.

296/2025 Councillor Wasmuth

RESOLVED THAT this Regular Meeting of Council shall now be adjourned at 22:35 and reconvene on January 12th, 2025 at 19:00.

Carried.

Mayor Don McCallum

Administrator Deborah Schaefer